

**August 15, 2017**

## **GUIDELINES FOR THE USE OF THE INNSBROOK HISTORICAL SOCIETY'S FACILITIES**

- . To accommodate the many visitors to our Facilities the Innsbrook Historical Society (IHS) will limit the use of its Facilities to two (2) scheduled (reserved) weekend events per month. Each sanctioned event is strictly limited to no more than 35 people.
- . The Innsbrook Historical Society facilities are defined as the Cabin, Pavilion and Tobacco Barn site grouping. House together. Multiple events can be held on the same weekend as long as there is NO time overlap, including setup and cleanup times. Concurrent events at the different sites are prohibited.
- . A weekend is defined as Friday evening, and all day Saturday and Sunday. The hours for the use of the Facilities will be from Sunrise to Sunset of the specific day. There will be no weekday reservations for the Facilities. The Innsbrook Historical Society's "Porch Music" programs as well as wedding and photo "shoots" are considered events.
- . There will be a usage charge of \$50 per event for non-members of the Society with the option to join the Society for \$25. Members can reserve the Facilities without the usage charge.
- . Potential users of the Facilities are encouraged to access the Society's calendar on its website [www.innsbrookhistoricalsociety.org](http://www.innsbrookhistoricalsociety.org) to determine available dates.
- . The Innsbrook Historical Society does not allow said facilities to be used for weddings, wedding receptions, Bar or Bat Mitzvahs.
- . In addition to the responsibilities listed in the Society's "Agreement to hold an Event....." the contracted applicant agrees to abide by the Innsbrook Community codes of Conduct, which can be found by accessing:  
<http://www.innsbrook-resort.com/property-owners/rules-and-regulations/> .  
These guidelines are included when signing the Innsbrook Historical Society's facilities agreement.
- . The completed Innsbrook Historical Society's "Agreement to hold an event....." form will include will be modified to include the type of event and the expected number of attendees. All information on this form will be true and binding.
- . The TV monitor and player will be unlocked if requested.