

## Innsbrook Historical Society Leadership Team Minutes

February 11, 2015

**Present:** John Welter, Wayne Edwards, Mary Ann Barton, Dan West, Chuck Magnuson, and Priscilla Welter

**Absent:** Debbie Price (in absentia), Carolyn Cranston (in absentia), Barb Zappulla, Cece Luecking, Charlie Boyce, Ed Levitt, Jackie Grah, Jeff Thomsen, Jim Douglass, Mike/Linda Gambill, Jim Lang

**Action Items from last meeting:** John opened the meeting saying that he talked with Jeanne Mueller about scheduling events at the Cabin, and she understands our restrictions on availability. Also Chuck Madinger was notified that, at this time, the IHS has suspended it's Charette Creek wine program, Chuck was very gracious and found no objections.

**Archeology:** John reported in Cece's absence that Chris will do a Dig in the Spring.

**Finances:** Unfortunately, no one was able to open Jim Lang's detailed financial report. January 31, 2015.....\$61,110 in bank (this amount includes the \$1666 for tractor maintenance. The total amount spent on the Pavilion to date is \$7400. This does not include roof, pad, tables. The plans for the pad on floor of Pavilion is concrete with animal footprints imbedded (Madonna has stamps for the footprints)

**Education:** John reported in Carolyn's absence that Wright City Middle Schools will be formulating a program to bring students to the Cabin site.

**Membership:** John reported in Debbie's absence that there are three new members (among them is Logan's grandfather's \$250 Membership, including the Cabin Print, which is a gift for Logan's 16th Birthday. Logan really wants the John Keetch Cabin Print! Additional membership applications were received from Ed Boyce and Cece Luecking.

**Spring Fling:** Priscilla reported that the Fling Committee has met and that plans are well under way for the May 8 event, which will run from 5 p.m till Sunset. She is still waiting to hear back from Rick Schmitt on what size tent can be used in the area to the east of the Pavilion. Rick also has 10 tables and 40 chairs which we will use. The plans include Ham for the main course and Pot Luck for the rest of the meal, including appetizers, sides and desserts. We will provide wine, beer and water. There will be entertainment...Dan West is trying to find Mason Williams to see if he can play for the event.

**Use of Cabin:** This topic occupied much of the day's discussion. A long discussion ensued with input from Charlie, Carolyn, and Debbie in absentia. A separate document "**Guidelines for the Use of the Innsbrook Historical Society's Facilities**" is attached to these minutes. These guidelines will be presented to the fuller Board in the March 2015 meeting for approval. It was also suggested that some form of signage be displayed on the road in front of the Facilities to inform casual "passerbys" that an event is/isn't taking place.

The meeting was adjourned at 3 p.m.

Respectfully submitted,

Priscilla Welter

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## **GUIDELINES FOR THE USE OF THE INNSBROOK HISTORICAL SOCIETY'S FACILITIES**

- . To accommodate the many visitors to our Facilities the IHS will limit the use of it's Facilities to two (2) events per month.
- . The Facilities are defined as the Cabin, Pavilion and Smoke House together. Multiple events can be held on the same weekend as long as there is NO overlap. There will not be concurrent events at the different sites.
- . An event can occur from a Friday evening, Saturday and Sunday. The hours for the use of the Facilities will be from Sunrise to Sunset of the specific day. There will be no formal weekday reservations for the Facilities. The Society's "Porch Music" programs as well as wedding and photo "shoots" are considered events.
- . There will be a usage charge of \$50 per event for non-members of the Society with the option to join the Society for \$25. Members (Innsbrook property owners and non-owners) can reserve the Facilities without the usage charge
- . Potential users of the Facilities are encouraged to access the Society's calendar on its website [www.innsbrookhistoricalsociety.org](http://www.innsbrookhistoricalsociety.org) to determine available dates.
- . In addition to the responsibilities listed in the Society's "Agreement to hold an Event....." the applicant agrees to abide by the Innsbrook Community codes of Conduct.
- . The Agreement will be modified to include the type of event and the expected number of attendees.
- . The TV monitor and player will be unlocked if requested.
- . These Guidelines will be included with the Society's agreement.